

Along with the fully completed Application Form, the documents listed below must be included at the time of submission in order to process your application. Failure to submit any of the required documents may delay processing of your child's application. Please check the box for documents enclosed and do not submit original documents. Thank you.

**Please use a paper clip – DO NOT staple documents together.**

<b>Student's Name:</b>	Last Name	First Name
<b>Applying for Grade:</b>	<b>Starting September 20 _____ (please fill in year)</b>	

1.  For Canadian or Permanent Resident Applicants:
  - Copy of proof of Canadian citizenship (Birth Certificate or Citizenship Certificate) or
  - Permanent Residence (Permanent Resident Card or Record of Landing) **and** a copy of your child's birth certificate.

OR

 For Foreign Student Applicants:
  - Photocopies of passport pages clearing showing the passport number, dates of issue and expiry, name and date of birth; and
  - A copy of your child's birth certificate; and
  - If presently in Canada, a photocopy of the stamp made by Canadian authorities of your child's most recent entry into Canada PLUS a photocopy of current immigration document (if applicable).
  
2.  Proof of Citizenship of mother and father regardless of nationality. The following are acceptable documentation: Photocopy of Birth Certificate, Citizenship Certificate, Permanent Resident Card, Record of Landing or Passport showing name, date of birth, and passport number.
  
3.  For Catholics,
  - A copy of your child's baptismal certificate; and
  - Completed "Endorsement from Parish Priest or Leader at Place of Worship" form (Form A)

OR

 For Non-Catholics(if applicable),
  - Completed "Endorsement from Parish Priest or Leader at Place of Worship" form (Form A)
  
4.  A copy of your child's previous June report card.
  
5.  A copy of your child's latest report card(s).
  
6.  Recent photo of your child (school photo preferred).
  
7.  Non-refundable \$50 applicant fee payable cheque or cash or money order to Saint Thomas More Collegiate (Your cleared cheque is proof of receipt).
  
8.  Other supporting documents (if applicable) e.g.
  - Medical information, Individual Education Plan (IEP), Case Management Plan (CMP), etc.
  - Reference letters from current or former teachers, athletic coaches, alumni of Saint Thomas More Collegiate, or parents of present Saint Thomas More Collegiate students.
  - Personal note written by student stating why he/she would like to attend Saint Thomas More Collegiate.
  - Details of Name of the Band Name and Ministry Band Code Number if applicant is First Nations.

**REMINDER:** Please do not forget to have your child's teacher complete the "Student Information Sheet" – Form B which has to be sent directly to the school by mail or fax. Thank you.